

# ALABAMA DEPARTMENT OF CORRECTIONS CLASSIFICATION MANUAL

**ALABAMA DEPARTMENT OF CORRECTIONS CLASSIFICATION MANUAL** SERVES AS A CRUCIAL DOCUMENT GUIDING THE SYSTEMATIC PLACEMENT AND MANAGEMENT OF INMATES WITHIN ALABAMA'S CORRECTIONAL FACILITIES. THIS MANUAL OUTLINES THE POLICIES, CRITERIA, AND PROCEDURES USED TO ASSESS AND CLASSIFY OFFENDERS ACCORDING TO THEIR SECURITY RISKS, REHABILITATION NEEDS, AND INSTITUTIONAL REQUIREMENTS. EFFECTIVE CLASSIFICATION IS ESSENTIAL FOR MAINTAINING SAFETY, SECURITY, AND ORDER INSIDE PRISON FACILITIES WHILE PROMOTING APPROPRIATE INMATE PROGRAMMING AND SERVICES. THE ALABAMA DEPARTMENT OF CORRECTIONS (ADOC) CLASSIFICATION MANUAL INTEGRATES MULTIPLE FACTORS, INCLUDING OFFENSE SEVERITY, BEHAVIORAL HISTORY, MEDICAL AND MENTAL HEALTH CONSIDERATIONS, AND INSTITUTIONAL CONDUCT. THIS ARTICLE PROVIDES A COMPREHENSIVE OVERVIEW OF THE CLASSIFICATION SYSTEM, ITS OBJECTIVES, PROCESSES, AND THE IMPACT ON INMATE MANAGEMENT. READERS WILL GAIN INSIGHT INTO THE STRUCTURE OF THE MANUAL, THE CLASSIFICATION LEVELS, ASSESSMENT TOOLS, AND THE ROLE OF CLASSIFICATION OFFICERS IN IMPLEMENTING THESE GUIDELINES.

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## OVERVIEW OF THE ALABAMA DEPARTMENT OF CORRECTIONS CLASSIFICATION MANUAL

THE ALABAMA DEPARTMENT OF CORRECTIONS CLASSIFICATION MANUAL IS A FOUNDATIONAL DOCUMENT THAT STANDARDIZES THE PROCESSES USED TO ASSIGN INMATES TO APPROPRIATE CUSTODY LEVELS AND HOUSING UNITS. IT ESTABLISHES UNIFORM CRITERIA FOR EVALUATING OFFENDERS, ENSURING THAT CLASSIFICATION DECISIONS ARE CONSISTENT, FAIR, AND BASED ON OBJECTIVE INFORMATION. THE MANUAL ADDRESSES THE ENTIRE CLASSIFICATION LIFECYCLE, FROM INITIAL INTAKE ASSESSMENTS TO ONGOING RECLASSIFICATION REVIEWS. IT ALSO PROVIDES GUIDELINES FOR RECORD-KEEPING, DOCUMENTATION, AND COMMUNICATION AMONG CORRECTIONAL STAFF. BY CODIFYING THESE PROCEDURES, THE MANUAL HELPS TO ENHANCE INSTITUTIONAL SECURITY AND SUPPORTS THE DEPARTMENT'S BROADER GOALS OF OFFENDER REHABILITATION AND PUBLIC SAFETY.

## CLASSIFICATION OBJECTIVES AND PRINCIPLES

THE PRIMARY OBJECTIVES OF THE ALABAMA DEPARTMENT OF CORRECTIONS CLASSIFICATION MANUAL FOCUS ON MAINTAINING SAFETY, SECURITY, AND EFFECTIVE MANAGEMENT WITHIN CORRECTIONAL FACILITIES. CLASSIFICATION AIMS TO REDUCE RISKS TO STAFF, INMATES, AND THE PUBLIC BY APPROPRIATELY SEGREGATING OFFENDERS BASED ON THEIR ASSESSED RISK LEVELS. ADDITIONALLY, THE SYSTEM SUPPORTS THE DELIVERY OF TARGETED REHABILITATIVE PROGRAMS BY IDENTIFYING INMATES' NEEDS AND PROGRAMMING ELIGIBILITY.

KEY PRINCIPLES UNDERLYING THE CLASSIFICATION SYSTEM INCLUDE:

- OBJECTIVITY: USING STANDARDIZED ASSESSMENT TOOLS AND CLEAR CRITERIA TO MINIMIZE BIAS.
- CONSISTENCY: APPLYING UNIFORM PROCEDURES ACROSS FACILITIES TO ENSURE FAIRNESS.
- SAFETY: PRIORITIZING THE PROTECTION OF STAFF, INMATES, AND THE COMMUNITY.
- INDIVIDUALIZATION: CONSIDERING EACH INMATE'S UNIQUE CIRCUMSTANCES AND RISKS.
- FLEXIBILITY: ALLOWING FOR RECLASSIFICATION BASED ON BEHAVIORAL CHANGES AND NEW INFORMATION.

## CLASSIFICATION LEVELS AND SECURITY DESIGNATIONS

THE CLASSIFICATION MANUAL DELINEATES SEVERAL CUSTODY LEVELS THAT CORRESPOND TO THE SECURITY REQUIREMENTS OF DIFFERENT INMATE POPULATIONS. THESE LEVELS RANGE FROM MINIMUM TO MAXIMUM SECURITY AND ARE DETERMINED BY EVALUATING THE SERIOUSNESS OF THE OFFENSE, ESCAPE RISK, BEHAVIOR, AND OTHER RELEVANT FACTORS.

### MINIMUM SECURITY

MINIMUM SECURITY INMATES GENERALLY POSE THE LEAST RISK AND MAY HAVE ACCESS TO LESS RESTRICTIVE HOUSING WITH MORE PRIVILEGES. THESE OFFENDERS ARE OFTEN NEARING RELEASE AND PARTICIPATE IN WORK OR EDUCATIONAL PROGRAMS.

### MEDIUM SECURITY

MEDIUM SECURITY CLASSIFICATION INVOLVES A MODERATE LEVEL OF SUPERVISION AND RESTRICTIONS. INMATES ASSIGNED TO THIS LEVEL REQUIRE CONTROLLED MOVEMENT AND MORE SECURE HOUSING THAN MINIMUM SECURITY INMATES.

### MAXIMUM SECURITY

MAXIMUM SECURITY INMATES ARE CONSIDERED HIGH-RISK DUE TO VIOLENT OFFENSES, ESCAPE HISTORY, OR DISRUPTIVE BEHAVIOR. THESE OFFENDERS ARE HOUSED IN HIGHLY SECURE UNITS WITH STRICT CONTROLS ON MOVEMENT AND INTERACTION.

## ADMINISTRATIVE SEGREGATION AND SPECIAL HOUSING

THE MANUAL ALSO ADDRESSES SPECIAL CLASSIFICATIONS SUCH AS ADMINISTRATIVE SEGREGATION FOR INMATES WHO REQUIRE SEPARATION DUE TO DISCIPLINARY ISSUES, SAFETY CONCERNS, OR PROTECTIVE CUSTODY NEEDS.

## ASSESSMENT AND EVALUATION PROCEDURES

ASSESSMENT IS A CRITICAL COMPONENT OF THE ALABAMA DEPARTMENT OF CORRECTIONS CLASSIFICATION MANUAL. IT INVOLVES GATHERING COMPREHENSIVE INFORMATION ABOUT EACH INMATE TO INFORM CLASSIFICATION DECISIONS. THE EVALUATION PROCESS INCLUDES REVIEW OF CRIMINAL HISTORY, INSTITUTIONAL BEHAVIOR, MENTAL HEALTH STATUS, MEDICAL NEEDS, AND OTHER RELEVANT DATA.

STANDARDIZED INSTRUMENTS AND SCORING SYSTEMS ARE EMPLOYED TO QUANTIFY RISK AND NEEDS FACTORS. THESE TOOLS HELP TO PREDICT THE LIKELIHOOD OF ESCAPE, VIOLENCE, OR INSTITUTIONAL MISCONDUCT, WHICH DIRECTLY INFLUENCE CUSTODY LEVEL ASSIGNMENTS.

INITIAL CLASSIFICATION OCCURS UPON INTAKE INTO THE CORRECTIONAL SYSTEM, FOLLOWED BY PERIODIC REASSESSMENTS TO REFLECT CHANGES IN THE INMATE'S STATUS OR BEHAVIOR. THE MANUAL SPECIFIES TIMELINES AND TRIGGERS FOR RECLASSIFICATION REVIEWS TO MAINTAIN ACCURACY AND RESPONSIVENESS IN INMATE MANAGEMENT.

# ROLE OF CLASSIFICATION OFFICERS AND COMMITTEES

CLASSIFICATION OFFICERS PLAY AN ESSENTIAL ROLE IN IMPLEMENTING THE GUIDELINES OUTLINED IN THE ALABAMA DEPARTMENT OF CORRECTIONS CLASSIFICATION MANUAL. THESE PROFESSIONALS CONDUCT INTERVIEWS, REVIEW RECORDS, AND APPLY ASSESSMENT TOOLS TO DETERMINE THE APPROPRIATE CLASSIFICATION FOR EACH INMATE. THEIR RECOMMENDATIONS ARE DOCUMENTED AND REVIEWED BY CLASSIFICATION COMMITTEES.

CLASSIFICATION COMMITTEES, TYPICALLY COMPOSED OF SENIOR CORRECTIONAL STAFF AND ADMINISTRATORS, EVALUATE OFFICER REPORTS AND MAKE FINAL DECISIONS REGARDING HOUSING ASSIGNMENTS AND CUSTODY LEVELS. THIS COLLABORATIVE PROCESS ENSURES CHECKS AND BALANCES, PROMOTES TRANSPARENCY, AND SUPPORTS SOUND DECISION-MAKING.

## INMATE MOVEMENT AND RECLASSIFICATION POLICIES

THE MANUAL PROVIDES DETAILED PROTOCOLS FOR INMATE MOVEMENT BETWEEN FACILITIES AND HOUSING UNITS BASED ON CLASSIFICATION CHANGES. TRANSFERS ARE COORDINATED TO ALIGN WITH SECURITY REQUIREMENTS AND PROGRAM AVAILABILITY, MINIMIZING RISKS DURING TRANSPORT AND PLACEMENT.

RECLASSIFICATION POLICIES EMPHASIZE CONTINUOUS MONITORING OF INMATE BEHAVIOR AND CIRCUMSTANCES. FACTORS PROMPTING RECLASSIFICATION INCLUDE:

- DISCIPLINARY INFRACTIONS OR POSITIVE CONDUCT
- COMPLETION OF TREATMENT OR EDUCATIONAL PROGRAMS
- CHANGES IN MEDICAL OR MENTAL HEALTH STATUS
- LEGAL DEVELOPMENTS SUCH AS APPEALS OR SENTENCE ADJUSTMENTS

TIMELY RECLASSIFICATION SUPPORTS DYNAMIC MANAGEMENT OF THE INMATE POPULATION AND HELPS OPTIMIZE RESOURCE ALLOCATION.

## SPECIAL CONSIDERATIONS IN CLASSIFICATION

THE ALABAMA DEPARTMENT OF CORRECTIONS CLASSIFICATION MANUAL ADDRESSES SPECIAL POPULATIONS AND CIRCUMSTANCES REQUIRING TAILORED APPROACHES. THESE INCLUDE INMATES WITH MENTAL HEALTH DISORDERS, MEDICAL VULNERABILITIES, PROTECTIVE CUSTODY NEEDS, AND THOSE INVOLVED IN GANG ACTIVITIES.

SPECIAL CONSIDERATIONS ENSURE THAT CLASSIFICATION DECISIONS INCORPORATE SAFETY AND CARE REQUIREMENTS BEYOND STANDARD SECURITY ASSESSMENTS. FOR EXAMPLE, INMATES WITH SEVERE MENTAL ILLNESS MAY BE ASSIGNED TO SPECIALIZED UNITS WITH ENHANCED CLINICAL SUPPORT, WHILE INMATES AT RISK OF VICTIMIZATION MAY RECEIVE PROTECTIVE CUSTODY CLASSIFICATION.

ADDITIONALLY, THE MANUAL OUTLINES PROCEDURES FOR HANDLING HIGH-PROFILE OFFENDERS AND INDIVIDUALS REQUIRING SEGREGATION FOR ADMINISTRATIVE REASONS, BALANCING SECURITY WITH HUMANE TREATMENT.

## FREQUENTLY ASKED QUESTIONS

### WHAT IS THE PURPOSE OF THE ALABAMA DEPARTMENT OF CORRECTIONS CLASSIFICATION MANUAL?

THE ALABAMA DEPARTMENT OF CORRECTIONS CLASSIFICATION MANUAL PROVIDES GUIDELINES AND PROCEDURES FOR ASSESSING AND ASSIGNING INMATES TO APPROPRIATE SECURITY LEVELS AND HOUSING UNITS TO ENSURE SAFETY, SECURITY, AND EFFECTIVE MANAGEMENT WITHIN CORRECTIONAL FACILITIES.

## HOW DOES THE ALABAMA DEPARTMENT OF CORRECTIONS CLASSIFY INMATES ACCORDING TO THE MANUAL?

INMATES ARE CLASSIFIED BASED ON FACTORS SUCH AS THEIR CRIMINAL HISTORY, BEHAVIOR, ESCAPE RISK, MEDICAL NEEDS, AND SENTENCE LENGTH. THE MANUAL OUTLINES SPECIFIC CRITERIA AND ASSESSMENT TOOLS USED TO DETERMINE THE INMATE'S SECURITY LEVEL AND HOUSING PLACEMENT.

## ARE THERE SPECIFIC SECURITY LEVELS DEFINED IN THE ALABAMA DEPARTMENT OF CORRECTIONS CLASSIFICATION MANUAL?

YES, THE MANUAL DEFINES SEVERAL SECURITY LEVELS RANGING FROM MINIMUM TO MAXIMUM SECURITY. THESE LEVELS HELP DETERMINE THE APPROPRIATE CUSTODY AND SUPERVISION REQUIREMENTS FOR EACH INMATE BASED ON THEIR CLASSIFICATION SCORE.

## HOW OFTEN ARE INMATE CLASSIFICATIONS REVIEWED ACCORDING TO THE ALABAMA DEPARTMENT OF CORRECTIONS CLASSIFICATION MANUAL?

THE MANUAL SPECIFIES PERIODIC REVIEWS OF INMATE CLASSIFICATIONS, TYPICALLY CONDUCTED AT REGULAR INTERVALS OR WHEN AN INMATE'S CIRCUMSTANCES CHANGE, TO ENSURE THAT THEIR CLASSIFICATION REMAINS ACCURATE AND APPROPRIATE.

## WHERE CAN I ACCESS THE ALABAMA DEPARTMENT OF CORRECTIONS CLASSIFICATION MANUAL?

THE ALABAMA DEPARTMENT OF CORRECTIONS CLASSIFICATION MANUAL IS USUALLY AVAILABLE THROUGH THE OFFICIAL ALABAMA DOC WEBSITE OR BY REQUEST FROM THE DEPARTMENT. SOME SECTIONS MAY BE RESTRICTED DUE TO SECURITY CONCERNS.

## ADDITIONAL RESOURCES

### 1. *ALABAMA DEPARTMENT OF CORRECTIONS CLASSIFICATION MANUAL: POLICIES AND PROCEDURES*

THIS BOOK OFFERS A COMPREHENSIVE OVERVIEW OF THE CLASSIFICATION SYSTEM USED BY THE ALABAMA DEPARTMENT OF CORRECTIONS. IT DETAILS THE POLICIES AND PROCEDURES FOR INMATE ASSESSMENT, CUSTODY LEVELS, AND HOUSING ASSIGNMENTS. THE MANUAL SERVES AS A CRITICAL RESOURCE FOR CORRECTIONAL OFFICERS AND ADMINISTRATORS TO ENSURE CONSISTENT AND EFFECTIVE INMATE MANAGEMENT.

### 2. *CORRECTIONAL CLASSIFICATION SYSTEMS: THEORY AND PRACTICE*

FOCUSING ON THE THEORETICAL FOUNDATIONS BEHIND CORRECTIONAL CLASSIFICATION, THIS BOOK EXAMINES VARIOUS STATE MODELS, INCLUDING ALABAMA'S. IT PROVIDES PRACTICAL INSIGHTS INTO THE ASSESSMENT OF INMATES' SECURITY RISKS, PROGRAM NEEDS, AND BEHAVIORAL EVALUATIONS. READERS GAIN AN UNDERSTANDING OF HOW CLASSIFICATION IMPACTS INSTITUTIONAL SAFETY AND REHABILITATION EFFORTS.

### 3. *MANAGING PRISON POPULATIONS: ALABAMA'S INMATE CLASSIFICATION STRATEGIES*

THIS TITLE EXPLORES THE CHALLENGES AND STRATEGIES INVOLVED IN MANAGING ALABAMA'S PRISON POPULATIONS THROUGH EFFECTIVE CLASSIFICATION. IT DISCUSSES RISK ASSESSMENT TOOLS, RECLASSIFICATION PROCESSES, AND THE INTEGRATION OF MENTAL HEALTH EVALUATIONS. THE BOOK HIGHLIGHTS THE IMPORTANCE OF CLASSIFICATION IN REDUCING OVERCROWDING AND IMPROVING INMATE OUTCOMES.

### 4. *INMATE CLASSIFICATION AND CUSTODY: A GUIDE FOR CORRECTIONAL STAFF*

DESIGNED AS A PRACTICAL GUIDE, THIS BOOK BREAKS DOWN THE STEP-BY-STEP PROCESS OF INMATE CLASSIFICATION USED IN ALABAMA CORRECTIONAL FACILITIES. IT COVERS ASSESSMENT CRITERIA, DOCUMENTATION STANDARDS, AND DECISION-MAKING PROTOCOLS. CORRECTIONAL STAFF WILL FIND USEFUL CHECKLISTS AND CASE STUDIES TO ENHANCE THEIR CLASSIFICATION SKILLS.

### 5. *RISK ASSESSMENT IN CORRECTIONS: ALABAMA'S APPROACH TO CLASSIFICATION*

THIS WORK DELVES INTO THE RISK ASSESSMENT MODELS EMPLOYED BY THE ALABAMA DEPARTMENT OF CORRECTIONS AS PART OF THEIR CLASSIFICATION MANUAL. IT EXPLAINS HOW RISK FACTORS ARE IDENTIFIED AND WEIGHTED TO DETERMINE CUSTODY LEVELS. THE BOOK ALSO DISCUSSES THE ROLE OF DATA ANALYTICS IN IMPROVING CLASSIFICATION ACCURACY.

#### *6. CORRECTIONAL CLASSIFICATION AND INMATE MANAGEMENT IN ALABAMA*

FOCUSING ON THE INTERSECTION OF CLASSIFICATION AND INMATE MANAGEMENT, THIS BOOK ANALYZES HOW ALABAMA'S CLASSIFICATION MANUAL GUIDES DAILY OPERATIONS. IT INCLUDES DISCUSSIONS ON SECURITY PROTOCOLS, INMATE PROGRAMMING, AND BEHAVIORAL MANAGEMENT. THE TEXT IS VALUABLE FOR ADMINISTRATORS AIMING TO ALIGN CLASSIFICATION WITH INSTITUTIONAL GOALS.

#### *7. LEGAL AND ETHICAL CONSIDERATIONS IN CORRECTIONAL CLASSIFICATION*

THIS TITLE EXAMINES THE LEGAL FRAMEWORKS AND ETHICAL ISSUES SURROUNDING INMATE CLASSIFICATION WITHIN ALABAMA'S CORRECTIONAL SYSTEM. TOPICS INCLUDE INMATES' RIGHTS, DUE PROCESS IN CLASSIFICATION DECISIONS, AND THE IMPACT OF CLASSIFICATION ON PAROLE ELIGIBILITY. THE BOOK SERVES AS A RESOURCE FOR LEGAL PROFESSIONALS AND CORRECTIONAL POLICYMAKERS.

#### *8. CLASSIFICATION MANUAL UPDATES: ALABAMA DEPARTMENT OF CORRECTIONS REVISIONS AND BEST PRACTICES*

THIS BOOK REVIEWS RECENT UPDATES AND REVISIONS TO THE ALABAMA DEPARTMENT OF CORRECTIONS CLASSIFICATION MANUAL. IT HIGHLIGHTS BEST PRACTICES INTRODUCED TO IMPROVE ASSESSMENT ACCURACY AND INSTITUTIONAL SAFETY. READERS WILL FIND COMPARATIVE ANALYSES WITH PREVIOUS VERSIONS AND RECOMMENDATIONS FOR ONGOING IMPROVEMENTS.

#### *9. EFFECTIVE CORRECTIONAL CLASSIFICATION: TOOLS, TECHNIQUES, AND TRAINING*

A PRACTICAL RESOURCE FOCUSED ON THE TOOLS AND TECHNIQUES USED IN CORRECTIONAL CLASSIFICATION, THIS BOOK INCLUDES TRAINING MODULES BASED ON ALABAMA'S CLASSIFICATION MANUAL. IT COVERS INTERVIEW METHODS, DATA COLLECTION, AND CLASSIFICATION SCORING SYSTEMS. CORRECTIONAL EDUCATORS AND TRAINERS WILL BENEFIT FROM ITS HANDS-ON APPROACH TO STAFF DEVELOPMENT.

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